

BUSINESS COMMUNICATION MINOR SLIP

Department of Business Information Systems
Haworth College of Business

Name: _____ SSN: _____

Address: _____

Local Telephone: _____ Home Telephone: _____

Catalog Year: _____ Major: _____

The Business Communications minor consists of **15** credit hours.

<u>Required</u>	Hrs.	Notes/Transfer Credit
_____ BIS 242 Organizational Communication	3	_____
_____ BIS 343 Report Writing	3	_____
_____ BIS 483 Business Publications & Presentations	3	_____

One technical course from the following:

_____ BIS 380 Web Design	3	_____
_____ BIS 400 Topic: User Documentation	3	_____
_____ BIS 480 BCM Technology	3	_____
_____ BIS 456 Office Management	3	_____

One elective from the following:

_____ A course from the technical list, above (Enter selection in right column)	3	_____
_____ BIS 400 Topics, e.g. Persuasion	3	_____
_____ BIS 442 Senior Seminar	3	_____
_____ BIS 454 Intercultural BCM	3	_____
_____ BIS 596 Independent Study	3	_____
_____ BIS 598 Readings in BCM	3	_____
_____ _____	_____	_____

Total Hours

Advisor: _____ Date: _____

Chair: _____ Date: _____